

The COMMON COUNCIL of the City of Tomah met in REGULAR SESSION November 10, 2020 at 6:00 p.m. with Mayor Mike Murray presiding in the Municipal Building, 819 Superior Avenue, Tomah WI. Due to COVID-19 concerns, the General Public was able to access the meeting as follows:

Zoom Meeting at: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFJwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

or

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 768 946 6740 Password: 546782713

Following the Pledge of Allegiance, roll call was taken with the following members present: Mike Murray, Donna Evans, Lamont Kiefer, Dean Peterson, Jeff Cram, Richard Yarrington, Shawn Zabinski and Adam Gigous. The 5th Aldermanic seat was filled with Travis Scholze who was appointed by the Council and subsequently took the Oath of Office. Absent: None. Quorum present. Also present: City Attorney Penny Precour, City Treasurer Julia Mann, City Clerks JoAnn Cram and Becki Weyer. Gregg Hagen videotaped the meeting.

Motion by Yarrington second by Peterson to adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) and (e) to Confer with the City Attorney regarding deliberating or negotiating the purchasing of public properties and Personnel Issues. Motion passed without negative vote. Adjourned to closed session at 6:02 p.m. Meeting adjourned at 6:15 p.m. for the Tomah Lake Protection and Rehabilitation District annual meeting and then reconvened to Open Session of the Common Council pursuant to State Statute 19.85(2) at 6:30 p.m.

Anyone Desiring to Appear Before the City Council. Donna Evans appeared to express her appreciation to Mayor Murray for his services to the City for the last eight months, on behalf of the Council and the City. The Council extended its appreciation for his leadership during the City Administrator vacancy and dealing with many stressful issues, including managing through the Covid-19 pandemic.

APPOINTMENTS:

Appointment of Alderperson for District 5 to Fulfill the Remaining Term of Travis Scholze, Term Ending April 2021 - Oath of Office. Two letters of interest were received – one from Travis Scholze and one from Mitch Koel. Both applicants were present. Travis Scholze was appointed by the Council, was given the Oath of Office, and took his seat as District 5 Alderperson. The vote was 6:1.

Appointment of Board of Review Member to Fulfill the Remaining Term for Travis Scholze with the Term Expiring April 2021 Motion by Gigous, second by Kiefer, to appoint Travis Scholze to the Board of Review with the term expiring April 2021. Motion passed without negative vote.

Appointment of Member of the Joint City/School Planning Committee to Fulfill the Remaining term of Travis Scholze with the Term ending April 2021. Motion by Kiefer, second by Peterson, to appoint Travis Scholze to the Joint City/School Planning Committee with the term expiring April 2021. Motion passed without negative vote.

Appointment of Long Range Planning Committee Member to fulfill the term of Travis Scholze with the Term Ending April, 2021 Motion by Cram, second by Kiefer, to appoint Travis Scholze to the Long Range Planning Committee with the term expiring April, 2021. Motion passed without negative vote.

Appointment of Member of Public Works & Utility Commission to Fulfill the Remaining Term of Travis Scholze with the Term Ending April, 2021 Motion by Kiefer, second by Evans, to appoint Travis Scholze to the Public Works & Utility Commission with the term expiring April, 2021. Motion passed without negative vote.

Appointment of City Administrator and Establishment of Wage and Benefits Motion by Yarrington, second by Peterson to appoint Bradley Hanson to City Administrator for the City of Tomah and establish the wage at Range T, Step 5 with three weeks of vacation and two weeks of sick leave to start, and authorize the Mayor and City Clerk to sign the employment contract on behalf of the City. Motion passed without negative vote.

PUBLIC HEARING: 2021 Budget Hearing. City Treasurer Mann advised she increased the Reserved for Contingencies account to utilize the extra funds available from the Expenditure Restraint Limit by \$15,750. An increase was also made to the Special Services Account for financial planning in the amount of \$9,700. A decrease of \$3,471 was noted in the Public Safety account for an adjustment to Code Enforcement as well as \$7,500 in Planning for professional services. An increase was noted in the Capital Projects account of \$200,000 for City Hall HVAC issues. Overtime was also decreased in the Ambulance Overtime account by \$454,950. The grant for \$250,000 was removed from Capital Projects because the entire project was funded through borrowing. If funds are received, less will be borrowed or no borrowing will be needed at all. The City property tax levy amount is proposed at \$5,675,144 with a tax rate of \$8.38 per thousand dollars of assessed valuation. This compares to \$8.54 in 2020.

Resolution to Authorize the 2021 Budget and to Approve the 2021 Tax Rate. Motion by Kiefer, second by Gigous to approve **Resolution No. 2020-11-10-32** Adopting the 2021 Budget and Establishing the Tax Rate at \$8.38 per thousand dollars of valuation. Motion passed without negative vote.

CONSENT AGENDA: Motion by Gigous, second by Kiefer to approve the following consent agenda items:

- A. Approval of Minutes from October 13, 2020**
- B. Approval of Minutes from October 19, 2020**
- C. Approval of Minutes from October 20, 2020**
- D. Approval of Minutes from October 21, 2020**
- E. Budget Transfer** to Transfer funds from the Administrator Budget to the Clerk Budget for New Clerk Training Time (\$28,000 from Administrator Salary Acct. 01-51415-1100 to City Clerk Salary Acct. 01-51420-1100; \$1,900 from Administrator WRS Acct. to City Clerk WRS Acct/ -1-51420-1310; \$2,000 from City Admin. Social Security Acct. #01-51415-1320 to Clerk Social Security Acct. #01-51420-1320; \$10,000 from Administrator Health Insurance Acct. #01-51415-1340 to Clerk Health Insurance Acct. 01-51420-1340; and \$35 from Administrator Life Insurance Acct. 01-51415-1330 to Clerk Life Insurance Acct. 01-51420-1330.
- F. Cash and Investment Reports** for October.
- G. Secondhand Article Dealer License** for Steel Neal's Welding & Creations for 1517 Superior Avenue.

Motion passed without negative vote.

Mayor Mayor Murray took an opportunity to thank all of the Veterans for their past and present sacrifices and services to the country, and also thanked the City Clerks and volunteers for all of their work to make the November 3rd election possible.

Election Tally Report for the November 3, 2020 General Election. City Clerk Cram advised 4,290 votes were cast at the Nov. 3rd General Election and 466 registrations were processed. This is an 89% turnout which is the largest we've experienced to date.

Motion by Evans, second by Cram to accept the Election Tally Report for the November 3, 2020 General Election as presented. Motion passed without negative vote.

City Clerk. The move to Recreation Park enabled us to accommodate traffic and manage voter lines. One provisional ballot was cast and proof of ID was presented and a canvass conducted on Friday, Nov. 6th. We have received numerous compliments on how well everything went and overall people felt comfortable with the way things were handled. Lines early in the day were quite long but the longest I heard was about 20 minutes. We want to thank the staff at City Hall for the countless hours of dedication and work leading up to November 3rd. It was nonstop for weeks and weeks. We would also like to thank Scott Donovan for his assistance, Police Clerk Deanne Batten, Jody Allen, Joe Protz, Pam Buchda, Janice Nicholson, the Parks Department and Sewer Department staff for setup and take down. We couldn't have made it happen without everyone pitching in. There were also numerous volunteers that volunteered their time to include Bonnie Roscovius, Michael Brown, Dawn Lindberg, and Jeremy Weyer. The poll workers had a very long day and everyone did an excellent job. The hard work was very much appreciated and made things run very well.

Library. Library Director Irma Keller advised eBooks during October were over 2,000. Last year at this time it was 1400. There were 324 visits to the library to pick up books that were pre-ordered. There were 1,115 items that were checked out. November is National Alzheimer's awareness month and the Library was the recipient of a grant from the Bader Foundation. The Library was able to purchase voice recorders that can be checked out at the library, along with additional books, games, and CD's geared towards helping people with dementia and their caregivers. The link to recommend books for the website is still under construction. Dir. Keller passed out a flyer with simple tips on how to interact with someone with dementia.

Senior & Disabled Services. Sr. & Disabled Services Coordinator Pam Buchda advised that Monroe County has a Monroe County Coalition for Dementia available that provides training for businesses that wish to become dementia-friendly and how to handle anyone who has dementia. Buchda thanked all of the veterans for their service. The Senior Center will be closed on Nov. 20th in preparation of the Arts and Crafts Fair which will be held on Nov. 21st at Recreation Park. Buchda is looking for any volunteers who would like to work at the Arts and Crafts Fair. The Sr. Center will also be closed on Thanksgiving and the Day after Thanksgiving. The monthly events newsletter is available for November. Next Monday (11/16) at 10:00 there will be a special presentation on how to save money on prescriptions.

Chamber/Convention & Visitors Bureau. City Clerk Cram reported that the Holiday Parade will be held in conjunction with the Holiday Lights on Nov. 27th. The Holiday Lights Market will also be a drop-off location for Neighbor for Neighbor. The first Night Market was a success. The Chamber is encouraging Tomah area businesses to decorate their stores and extend retail hours into the evening on the three Thursday nights between Thanksgiving and Christmas Eve. On behalf of the City Council Mayor Murray extended condolences to Dir. Thompson for the loss of her grandfather.

Planning & Building Inspection
Shane Rolff provided a written report.

IT Managed Services – Approval of a 48 or 72-Month Contract for IT Managed Services for the City of Tomah and Tomah Police Dept. The cost difference is about \$6000 per year due to reduced software costs with the longer-term contract. The chosen contract will need further review by the City Attorney and City Treasurer prior to implementation to ensure the best interest of the City. This contract would provide server support, troubleshooting, and keep technology up to date. It was

requested that the contract include quarterly audits of the managed service performance and a stop clause if service does not meet expectations.

Motion by Gigous, second by Evans, to table the contract between the City of Tomah and 3RT for Managed IT Services until a final contract can be drawn up. Motion passed without negative vote.

Authorization to Apply for Wisconsin DNR Recreational Boating Facilities Grant Dir. Protz requested authorization to apply for this grant. It was requested that \$80,000 be used from the Economic Development Fund, two \$25,000 donations, \$91,000 from the Lake Committee and \$33,000 from Park Space Fees to apply for a matching \$250,000 grant from the WI DNR Recreation Boating Facilities. Grant funds could be used to match City funds for planned projects. The filing deadline is February 1st.

Motion by Yarrington, second by Kiefer, to authorize Director Protz to apply for the \$250,000 Wisconsin DNR Recreational Boating Grant and utilize City funds as described above for the Winnebago Park Phase 1 project. Motion passed without negative vote.

Resolution Authorizing Payment of Monthly Bills

Motion by Yarrington second by Gigous to approve **Resolution No. 2020-11-10-35** for the payment of monthly bills for October. Motion passed without negative vote.

RESOLUTION NO. 2020-10-13-35

RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS

BE IT RESOLVED by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks	\$415,269.38	Check #'s 128598-128654 & 128692-128771
2. Payroll	\$235,889.55	Direct Deposit #'s 61359-61590
3. Wire Transfers	\$ 30,959.85	
4. Invoices	\$291,548.11	Check #'s 128421-128850

Total: \$973,666.89

Dated this 10th day of November, 2020.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

Award Bids for Recreation Park Old Grandstand Roof Repair. Bids were received for the project and it is recommended that the bids be awarded to Brickl Bros. for General Construction and Kish & Son's Electric for the electric work. This is the result of storm damage that occurred earlier this summer.

Motion by Kiefer, second by Evans to award the Bids for the Recreation Park Old Grandstand Roof Repair to Brickl Bros. for General Construction and Kish & Son's Electric for the electric work. Motion passed without negative vote.

Authorization for Ambulance Fee Increase for 2021 Dir. Adler presented a proposal to increase the Tomah Ambulance Fees for 2021. Subsidy rates are low so billing rates need to be increased. The increases also include the critical care rates which are in line with other local Ambulance services.

Motion by Kiefer, second by Evans to approve the Ambulance Fee Increases for 2021 as presented. Motion passed without negative vote.

Adjourn.

Motion by Kiefer, second by Gigous to adjourn. Motion passed without negative vote. Meeting adjourned at 07:17 p.m. Motion passed without negative vote.

Michael Murray

ATTEST:

Becki Weyer, City Clerk
To Be Approved 12/8/2020