

The COMMON COUNCIL of the City of Tomah met in **SPECIAL SESSION** September 21, 2020 at 5:45 p.m. with Mayor Mike Murray presiding in the Municipal Building, 819 Superior Avenue, Tomah WI. Due to COVID-19 concerns, the General Public was able to access the meeting as follows:

Zoom Meeting at: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

or

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 768 946 6740 Password: 546782713

Following the Pledge of Allegiance, roll call was taken with the following members present: Mike Murray, Lamont Kiefer, Donna Evans, Shawn Zabinski, Jeff Cram, Richard Yarrington (appeared via Zoom), and Adam Gigous. The 5th Aldermanic District seat is vacant due to the resignation of Travis Scholze effective 9/14/2020. Absent: Dean Peterson. Quorum present. Also present: City Attorney Penny Precour and City Clerk JoAnn Cram. Gregg Hagen did not videotape the meeting.

Resolution Authorizing a Change in the 2020 City of Tomah Position Count by the Abolishment of the Fire Chief Position and the Ambulance Director Position and the Creation of One Full Time Public Safety Director/Fire Chief and Appointment of Tim Adler to the Public Safety Director/Fire Chief Position. Due to the restructuring of the Ambulance/Fire Departments due to the public safety building project and the retirement of Ambulance Director Dunford, it is desired to eliminate the full time Fire Chief position and create a Public Safety Director/Fire Chief position. It is the Council's desire to appoint existing Fire Chief Tim Adler to the Public Safety Director/Fire Chief position at a wage of Range R, Step 10 effective October 1, 2020.

Motion by Cram, second by Gigous to approve **Resolution No. 2020-09-21-28** Authorizing a Change in the 2020 City of Tomah Position Count by the Abolishment of the Fire Chief Position and the Ambulance Director Position and the Creation of One Full Time Public Safety Director/Fire Chief and Appointment of Tim Adler to the Public Safety Director/Fire Chief Position and establishing the pay at Range R Step 10 effective October 1, 2020 with utilizing the pending job description as presented. Motion passed without negative vote.

RESOLUTION NO. 2020-09-21-28

A RESOLUTION AUTHORIZING A CHANGE IN THE 2020 CITY OF TOMAH POSITION COUNT BY THE ABOLISHMENT OF THE FIRE CHIEF POSITION AND THE AMBULANCE DIRECTOR POSITION, AND THE CREATION OF ONE FULL TIME PUBLIC SAFETY DIRECTOR/FIRE CHIEF AND APPOINTMENT OF TIM ADLER TO THE PUBLIC SAFETY DIRECTOR/FIRE CHIEF POSITION.

WHEREAS, the Common Council of the City of Tomah hereby authorizes a change in the 2020 City of Tomah position count by the abolishment of the Fire Chief position effective approximately October 1, 2020, and

WHEREAS, the Common Council of the City of Tomah hereby authorizes a change in the 2020 City of Tomah position count by the abolishment of the Ambulance Director position effective approximately October 1, 2020, and

WHEREAS, the Common Council of the City of Tomah hereby authorizes the creation of one full time Public Safety Director/Fire Chief who will be responsible for the Tomah Ambulance and the Tomah Fire Department, and

WHEREAS, the Common Council of the City of Tomah establishes the Public Safety Director/Fire Chief as a full-time, Salaried-exempt position that includes all benefits afforded City employees as outlined per the City of Tomah Personnel Manual, and

WHEREAS, the Common Council of the City of Tomah establishes the Public Safety Director/Fire Chief wage as Grade R.

NOW, THEREFORE BE IT FURTHER RESOLVED that the City of Tomah Common Council does hereby authorize a change in the 2020 City of Tomah Position Count by the abolishment of the Fire Chief and Ambulance Director positions and hereby authorizes the creation of one Public Safety/Fire Chief as described above and appoints Tim Adler to the position of Public Safety Director/Fire Chief at Step 10 Range R. Dated this 21st day of September, 2020.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

Resolution Authorizing a Change in the 2020 City of Tomah Position Count by the Creation of One Full Time Deputy Fire Chief Position and One Full Time Deputy Ambulance Chief Position. With the combination of the Fire and Ambulance departments, there is a need for additional staff to assist with the management of each department. The Deputy Fire Chief and the Deputy Ambulance Chief Position shall be established at Range M with all benefits as designated in the City of Tomah Personnel Manual. It was requested that the Ambulance Deputy Chief also be responsible to respond to calls for service as needed in the paramedic capacity. It was felt this was already in the job description under the "other duties as assigned" category. This position would typically be a Monday through Friday position and it is part of the duties to make the decision as to where they would best service the department at various times.

Motion by Cram, second by Gigous to approve **Resolution No. 2020-09-21-29** Authorizing a Change in the 2020 City of Tomah Position Count by the Creation of One Full Time Deputy Fire Chief Position and One Full Time Deputy Ambulance Chief Position and establishing the pay at Range M with authorization to utilize the proposed job description for posting purposes with final approval of the job description at the October Council meeting. Motion passed without negative vote.

RESOLUTION NO. 2020-09-21-29

A RESOLUTION AUTHORIZING A CHANGE IN THE 2020 CITY OF TOMAH POSITION COUNT BY THE CREATION OF ONE FULL TIME DEPUTY FIRE CHIEF POSITION AND ONE DEPUTY AMBULANCE CHIEF POSITION.

WHEREAS, the Common Council of the City of Tomah, in recognition of the need for additional assistance in the Fire Department and the Ambulance Department due to the abolishment of the Fire Chief and Ambulance Director positions, and the creation of a Public Safety Director/Fire Chief Position, hereby authorizes a change in the 2020 City of Tomah Position Count with the hiring of one full time Deputy Fire Chief and one full time Deputy Ambulance Chief position. These employees are to be responsible for all duties and responsibilities as written in the Deputy Fire Chief and Deputy Ambulance Chief position descriptions and will be supervised by the Public Safety Director/Fire Chief, and

WHEREAS, the Deputy Fire Chief and Deputy Ambulance Chief be salaried-exempt non-represented positions, and **WHEREAS**, the Deputy Fire Chief and Deputy Ambulance Chief are eligible for all benefits as designated in the City of Tomah Personnel Manual, and the salary is initially established at Grade M, and

NOW, THEREFORE BE IT RESOLVED, that the City of Tomah Common Council does hereby authorize a change in the 2020 City of Tomah Position Count by the Creation of one full-time Deputy Fire Chief and one full time Deputy Ambulance Chief as described above. Passed by the City Council on the 21st day of September, 2020

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

Motion by Zabinski, second by Evans to adjourn. Motion passed without negative vote. Meeting adjourned at 5:59 p.m.

Approved:

Michael Murray, Mayor

ATTEST:

JoAnn M Cram, City Clerk

Minutes to be approved on October 13, 2020