

MINUTES FOR COMMON COUNCIL

A Common Council was held on **Tuesday, November 16, 2021 at 6:44 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. The Council meeting immediately followed the Annual Lake District Meeting and was called to order by Adam Gigous at 6:50 p.m. Members of the public were able to attend the meeting remotely at the following link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

AGENDA:

Call To Order – Pledge of Allegiance – Roll Call

Council President Adam Gigous called the meeting to order at 6:50 p.m. After the Pledge of Allegiance, Clerk Weyer took roll call. Present: Adam Gigous, Richard Yarrington, John Glynn, Mitchel Koel, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: Michael Murray and Shawn Zabinski.

Anyone Desiring to Appear Before the City Council

Colonel Michael Poss from Fort McCoy gave the Council an update on the current events at Fort McCoy. Poss provided the impact and status of Operation Allied Welcome at Ft. McCoy. There are under 10,000 Afghan guests currently housed there. Poss awarded the Council with a Plaque of appreciation from the Ft. McCoy Garrison commander to the City of Tomah.

Request to Appear from Kathleen Durner regarding Kiwanis

Kathleen Durner appeared on behalf of Kiwanis to introduce efforts to establish “the Kiwanis Club of Tomah”. Durner spoke on how the purpose of Kiwanis is to serve children and complement other non-profit organizations in the community. Tomah was chosen as a potential community to establish a Kiwanis presence due to the high amount of community involvement, the service minded atmosphere, and the warm and welcoming atmosphere. Durner emphasized a program where Kiwanis works to increase the relationships between the community and the city’s police department. She also emphasized a program to help less fortunate children get more access to books and reading. Durner also covered the history of how she become involved in Kiwanis. There will be a meeting on December 7th at Tap House 20 and Greg Hagen created a video that is available on YouTube.

PUBLIC HEARINGS: Budget Hearing Agenda

Open the public hearing

The public hearing was opened by Council President Gigous at 7:09 p.m.

Council President opened the meeting with a press release regarding the discovery of incorrect calculations on the Levy Limit Worksheets submitted to the Department of Revenue in previous years.

November 16, 2021

Press Release

During the recent budget preparation process, it was discovered by the City of Tomah’s new Treasurer, Molly Powell, along with City Administrator Brad Hanson, that the 2020 Levy Limit Worksheet submitted to the Wisconsin Department of Revenue (DOR) was not accurate. The amount listed on the Worksheet for debt service in comparison to the budget amount for debt service was overinflated. The result was a higher levy. The Treasurer obtained copies of levy worksheets from the DOR which were submitted by previous City staff in prior years going as far back as 2013 and it appears that there are additional years in which the same method was used. Upon discovery of this issue, the City has been in contact with its auditors, insurance company, financial consultants, and the Wisconsin Department of Revenue. It has been confirmed that all funds levied were accounted for and used solely to meet City needs. Further, no action can, nor will need to be, taken for past budgetary years.

For the immediate budget year, City reserve funds will be used to supplement the 2022 budget and the taxpayers will realize a levy decrease by approximately \$1.50 per \$1,000.00 of assessed property value. Going forward, the City will need to recover about \$250,000 for the 2023 and 2024 budgets. While it is anticipated the recovery process will take three budgetary years, the amount of time will depend upon inflation and net new construction.

The City Council and staff are committed to taking action to ensure that this issue never happens again. This will include working on finding alternative and additional revenue sources; focusing on economic development and new construction opportunities; identifying areas of budgetary savings/solutions; implementing policies and practices to increase financial transparency to the public, city officials and staff, as well as specific policies focused on the training and procedures associated with the annual Levy Limit Worksheet submission.

It is important to note that three significant management positions in the City of Tomah administration have changed in the last eighteen (18) months, namely, the City Administrator, City Clerk and City Treasurer. While change can be difficult, the City has been afforded the opportunity to review and work to improve upon past methods and processes of City Hall. Of priority to the City Council and staff is, and will continue to be, the proper maintenance and efficient use of the public’s purse.

Budget Summary and City Levy Determination

Treasurer Powell and Administrator Hanson gave an overview of the proposed budget for 2022. The City property tax levy amount is proposed at \$5,091,147 which is down 9.19% from 2021. The tax rate will be \$6.50 per thousand dollars of value. To compensate for budget shortfalls, part of these funds will be coming from savings, and \$106,700 will come from ARP funds to make up for the deficit from the loss of net new construction from the previous year.

Discussion and/or Public Comment

Pete Thorson asked to be seen. He asked if the City placed any money away for economic development to compete with other area cities. Administrator Hanson said there are some funds available in the TIDs related to economic development. Gigous asked thrice if any other members of the public would like to be heard by the Council. No one else wished to be seen.

Close Public Hearing

Gigous closed the public hearing for the Budget at 7:19 p.m.

Resolution to Authorize the 2022 Budget and to Approve the 2022 Tax Rate

Motion by Yarrington, second by Koel, to approve the Resolution Adopting the 2022 Budget and Establishing the Tax Rate at \$6.50 per thousand dollars of valuation and total levy at \$5,091,147. Motion carried.

A RESOLUTION ADOPTING THE 2022 BUDGET
AND ESTABLISHING THE TAX RATE
RESOLUTION# 2021-11-16-63

WHEREAS, Wisconsin State Statute 65.90 requires an annual budget appropriating moneys to finance activities and programs of the City for the ensuing fiscal year, and
WHEREAS, the Common Council has considered a Budget for 2022 as prepared by the City Treasurer and Department Staff, and
WHEREAS, the City Council held a public hearing on the 2022 Budget as required, and
WHEREAS, the 2022 Budget requires a Tax Levy to finance in part the appropriations.
NOW, THEREFORE, BE IT RESOLVED, BY THE City of Tomah Common Council that:

1. Budgeted revenue estimates and expenditure appropriations for the year 2022 for the City of Tomah are hereby adopted per the summary below and as set forth in the budget document:

Expenditures:	2020 ACTUAL	2021 BUDGET	2021 8 MOS. ACTUAL	2022 COUNCIL PROPOSED	2022 ADOPTED
* General Fund	7,925,614	7,901,277	4,968,043	8,173,396	8,044,777
Lake District	194,707	65,440	71,397	182,652	182,538
TIF #8	1,900,035	1,025,287	755,861	910,794	910,794
TIF #9	1,031,954	175,015	2,700	175,530	175,530
TIF #10	157,673	468,315	10,002	412,825	412,825
TIF #11	-	-	-	13,500	13,500
* Debt Service	5,149,715	2,658,075	2,377,775	2,413,953	2,413,953
Capital Projects	1,805,172	8,249,754	4,848,147	10,105,000	10,146,600
ARPA Funds	-	-	-	983,570	983,570
Ambulance	4,131,647	3,659,927	2,385,354	4,184,174	4,210,816
Community Development Block Grant	104,122	31,493	15,561	83,455	83,455
Grants & Donations	29,491	8,500	6,879	8,500	8,500
* Industrial Development Fund	16,063	5,700	7,064	38,983	39,828
* Library Trust	488,688	555,558	303,688	502,658	491,736
* Mass Transit	647,049	632,620	392,286	601,785	601,785
* Senior & Disabled	172,342	134,467	65,954	141,351	140,751
Tourism	513,725	480,600	117,735	640,157	640,157
Water Utility	2,010,713	1,977,282	804,992	1,936,942	1,936,942
Sewer Utility-WWTP/Sanit.Sewer	2,105,699	1,875,095	605,915	1,983,069	1,983,069
Total Expenditures (All Funds)	28,382,408	29,904,385	17,739,353	33,472,264	33,400,826
Net Expenditures (City Levy Impact)	14,397,470	11,857,697	12,962,956	11,872,126	11,893,002

Total Indebtedness as of 12/31/2021:

General Obligation Debt	13,496,726
Sewer Revenue Bonds	1,125,000
Water Revenue Bonds	2,733,193
	<u>17,354,919</u>

	2020 ACTUAL	2021 BUDGET	2021 8 MOS. ACTUAL	2022 COUNCIL PROPOSED	2022 ADOPTED
Revenues					
* General Fund	3,983,129	4,008,465	1,730,863	4,059,525	4,059,525
Lake District	66,741	65,440	66,037	165,655	182,538
TIF #8	2,098,703	1,025,287	1,677,170	911,261	911,261
TIF #9	584,511	175,015	169,692	176,000	176,000
TIF #10	590,974	468,315	449,148	413,000	413,000
TIF #11	-	-	-	14,000.00	14,000.00
* Debt Service	3,167,369	1,308,242	166,072	1,356,521	1,356,521
* Capital Projects	1,728,856	8,249,754	3,198,322	10,173,600	10,146,600
ARPA Funds	-	-	491,785	491,785	983,570
Ambulance	4,231,299	3,659,927	3,165,871	4,526,053	4,526,053
Community Development Block Grant	52,875	50,200	206,004	38,400	38,400
* Grants & Donations	49,145	8,500	69,860	8,500	8,500
* Industrial Development Fund	5,700	5,700	5,700	40,000	40,000
* Library Trust	208,026	277,513	181,252	245,200	205,200
* Mass Transit	577,307	587,620	302,224	508,000	508,000
* Senior & Disabled Services	73,733	63,095	43,824	55,300	55,300
Tourism	402,185	480,600	315,000	640,600	640,600
Water Utility	2,263,412	2,203,226	1,383,747	2,391,500	2,391,500
Sewer Utility-WWTP	2,988,384	2,848,769	1,812,044	2,952,093	2,952,093
Total Revenues (Without Levy)	23,072,349	25,485,668	14,942,632	28,661,208	28,611,091
Net Revenue	8,015,263	6,250,635	2,429,736	6,264,546	6,184,546
General Fund Balance Applied	-	-	-	431,000.00	354,584
Subtotal	8,015,263	6,250,635	2,429,736	6,695,546	6,539,130
City Property Tax Levy	4,834,913	5,637,062	3,032,767	5,118,935 -9.19%	5,091,147
Total Revenue	27,907,282	31,128,430	17,975,399	34,211,143	34,056,822
Assessed Value	657,505,500	677,536,200		783,743,100	783,743,100
Tax rate per \$1,000	7.35	8.32		6.53	6.50
* Requires City Tax Levy					

2. The property Tax Levy required to finance the 2022 Budget is \$5,091,147 and the Tax Rate to be established at \$6.50 per \$1,000 of assessed property value.

Requested by: Molly Powell, Treasurer

Introduced by:

Dated: _____ Michael Murray, Mayor

READ: _____

PASSES: _____ Rebecca Weyer, City Clerk

REPORTS

City Administrator

City Administrator Hanson provided a monthly written report and covered the highlights with the Council. He covered topics such as Economic Development and TIDs, information on Tomah Transit, including a public hearing next month for the potential increase on Tomah Transit fees. Hanson covered the activities of this past month, including training he attended including the League of WI Municipalities Annual training and Wisconsin Association for Floodplain, Stormwater, & Coastal Management (WAFSCM) Annual Training. He will be on vacation the week of 11/21/2021. Hanson did cover some issues the City is having with lag times and delayed responses from 3RT. Brad will conduct Municipal 101 training on Saturday Dec. 11th at City Hall. The City will be working with the grant writer on applying for a 1.1 million dollar tourism grant for Rec Park.

Public Safety

Public Safety Director/Fire Chief Adler provided a monthly written report for both the Fire Department and the Tomah Area Ambulance Service.

Fire: They continue to be fully staffed with 37 volunteers on the roster. Adler thanked local business donors who help fund the fire education safety programs. The fire inspectors are nearing completing their inspections for 2021.

The annual calendar fund raiser is currently underway. Proceeds will go to training and equipment. The 11th annual Hunter’s Night out was successful this year. There were 26 calls for service in October.

Ambulance: TAAS is fully staffed with 5 full time employees on three shifts. The service recently hired Sara Moore as a full time paramedic and Haley Kuester as a part time EMT. Building update: they continue to move forward with meetings with Keller, electrical, HVAC and other vendors on making decisions for the Public Safety Building. Two of the older ambulances had cracked exhaust manifolds. The parts will be here soon and will be replaced. On November 5th unit 266 was on its first critical care transport and hit a deer. There were no injuries, the transfer was completed, and the service is working with the insurance company on the claim. By December, there will be more critical care licensed staff on call. Last month, Nancy VanderMeer nominated Deputy EMS Chief Adam Robarge for the First Responder of the Year award. Adler covered the number of calls and transports completed from his monthly report.

City Clerk

City Clerk Weyer provided a monthly written report. The Clerk’s office is currently in the hiring process for a new Deputy City Clerk. We wish Berta Downs the best on her new adventure with the Chamber. Weyer covered the highlights from her written report with the Council.

Treasurer

Powell presented the September 30, 2021 Revenue and Expenditure in Comparison to Budget as well as the summary reports. The general fund was waiting for the state shared revenue payment and received it this week. The Treasurer’s office is getting ready to work with the County to have the tax bill. The Clerks and Treasurer’s office will be closed next Thursday and Friday for Thanksgiving. Thank you to all for their assistance with the budget process this year. Powell is working on the credit card fees issues and will be presenting to Council at a later date.

Senior & Disabled Services

Senior & Disabled Services Coordinator Buchda provided a monthly written report. She covered the upcoming events with the council. The Arts and Crafts fair will be at Rec Park this weekend. The Senior center will be closed on 11/18 at 1:00 p.m. to begin preparing for the arts and crafts fair, and on Thanksgiving Day and the Friday following. Buchda covered the participant numbers for the month. Friday December 10th will be the Christmas party sponsored by the Rotary at the Senior Center. 1004 Superior is still for rent (Where Phillips Pharmacy was located).

Planning & Building Inspection

Building Inspector Rolff provided a written October Permit Report

Chamber/Convention & Visitors Bureau

Dir. Thompson gave her monthly report at the Committee of the Whole meeting on 11/15/2021.

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

Motion by Yarrington, second by Peterson, to approve the following consent agenda:

- A. Approval of Minutes from October 19, 2021
- B. Approval of Minutes from October 25, 2021
- C. Approval of Minutes from October 26, 2021
- D. Application by Anthony Damiano for an Outdoor Facility License at 1110/1112 Superior Ave
- E. Conditional Use Permit-428 W Monowau St.
- F. October 31, 2021 Cash and Investments Report

Motion carried.

Gigous skipped to the Resolution to approve the design of the Emergency Services Building due to Kelly from Keller attending via Zoom.

Resolution to approve the design of the Emergency Services Building and Parks and Recreation Flare Avenue Project

Motion by Yarrington, second by Glynn, to approve the Resolution to approve the design of the Emergency Services Building and Parks and Recreation Flare Avenue Project. Motion carried.

RESOLUTION 2021-11-16-45
RESOLUTION TO APPROVE THE DESIGN OF THE EMERGENCY SERVICES BUILDING, INCLUDING
THE PRELIMINARY DESIGNED NEEDS OF STEEL ACQUISITION PACKAGE TO BID AS SOON AS
POSSIBLE, AND PARKS AND RECREATION FLARE AVENUE PROJECT

WHEREAS, for over a decade the City has considered a new Fire Department and Ambulance Services buildings, which resulted in a combined location within the past few years, now known as the Emergency Services Building (ESB); and

WHEREAS, due to the 2020 Pandemic restrictions of COVID-19 and its recovery, there has been a dramatic increase in costs, reduced workforce, and delayed deliveries; and

WHEREAS, to ensure the continued development of the ESB, thereby increasing service to City residents and visitors alike, along with recruitment efforts, it is the desire of this Common Council to ensure the continued progress in the construction and completion of the ESB; and

WHEREAS, the aforementioned reasoning has jeopardized procurement within an appropriate timeline for construction completion, therefore a separate steel package shall be provided for and sent out to bid as soon as possible; and

WHEREAS, since the site selected at Glendale Avenue shall remove one ballfield, the replacement ballfield shall occur at the Parks and Recreation Flare Ave project site with two additional replacement ballfields, a concession stand, parking lot, and appropriate utilities and other developments that are necessary for its completion;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the Emergency Services Building shall be constructed with an appropriate timeline, the steel package necessary for the ESB completion shall be let out for bids as soon as possible, staff shall begin the procurement process for bonding of the entire ESB project and Flare Avenue project as recommended by the City's Financial Advisor's Ehler's, and begin the design process for the Parks and Recreation Flare Avenue project.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 16th day of November, 2021.

ATTEST:

MIKE MURRAY, MAYOR

REBECCA WEYER, CITY CLERK

Committee of the Whole

Recommended Change for the Senior Center Director to be a Salaried Position Instead of Hourly

Motion by Pater second by Glynn, to move the Senior Center Director position to Grade J, Step 3 with a 2022 salary of \$54,225.60, which includes the 2022 2.0% Cost of Living Adjustment effective January 1st. Motion carried.

Pay Steps and Annual Reviews

The raises will continue to occur on January 1st as indicated by the Resolution passed in 2018 moving to a step-based annual increase.

Resolution for 2022 Cost of Living Adjustment for non-Union Represented City Staff

Motion by Pater, second by Peterson, to approve the resolution for the 2022 Cost of Living Adjustment for non-Union Represented City Staff at 2%. Motion carried with two negative votes. (Kiefer, Gigous)

RESOLUTION 2021-11-16-46

RESOLUTION FOR 2022 COST OF LIVING ADJUSTMENT FOR NON-UNION REPRESENTED CITY STAFF

WHEREAS, 2020 dealt with the World-Wide Pandemic known as COVID-19; and
WHEREAS, during 2021, which continues into 2022, has seen low unemployment, low workforce availability, supply chain delays, product shortages, all of which have contributed to higher than normal inflation; and
WHEREAS, these aforementioned conditions resulted in the United States Bureau of Labor Statistics determined the Consumer Price Index (CPI) increased 5.7% from October 1, 2020 through September 30, 2021; and
WHEREAS, to ensure current City staff is retained, and moral continues to be on the positive with a potential increased work load from a budget shortfall during the 2022 Annual Budget; and
NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the Cost of Living Adjustment for the 2022 Annual Budget, effective January 1, 2022, be increased by 2.0%. This increase to be granted to all non-Union represented employees across all wage grades and steps within the City of Tomah's Wage Schedule.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 16th day of November, 2021.

ATTEST: MIKE MURRAY, MAYOR
REBECCA WEYER, CITY CLERK

Resolution to Remove Compensatory Time Off for Salaried/Exempt Employees Policy
Motion by Koel, second by Yarrington, to approve the resolution to Remove Compensatory Time Off for Salaried/Exempt Employees Policy. Motion carried.

RESOLUTION 2021-11-16-47

RESOLUTION TO REMOVE COMPENSATORY TIME OFF FOR SALARIED/EXEMPT EMPLOYEES POLICY

WHEREAS, currently City salaried and/or exempt employees are able to accrue up to 40 hours of compensatory (comp) time off; and
WHEREAS, technically any absence from work by the accumulation of comp time should require the use of a leave type benefit, such as sick, vacation, or comp time; and
WHEREAS, under the Fair Labor and Standards Act salaried/exempt employees cannot be dictated when they can leave and must be at work, which current City policy would contradict by the use of comp time;
NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the change the City's Personnel Handbook, Chapter 8: Scheduled Hours, Overtime, and Compensatory Time, by adding section J, regarding compensatory time off for salaried/exempt employees, effective January 1, 2022, and to read as follows:

SECTION J: COMPENSATORY TIME FOR EXEMPT EMPLOYEES. Compensatory time is not accumulated or accrued for later use, but for record keeping purposes only. As an exempt, or "salaried", employee you are expected the hours worked to be the appropriate amount to ensure your job, including the supervision of your responsible co-workers, is completed in a timely, efficient, and correct manner. This means if it takes more than 40 hours in a week, then the exempt or "salaried" employee must work those hours necessary to ensure the project(s) are completed. If all projects are completed the salaried employee may leave without working 40 hours, and still be compensated as if they worked 40 hours for the week. There making and ensuring that these select positions are truly salaried and exempt supervisory positions.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 16th day of November, 2021.

ATTEST: MIKE MURRAY, MAYOR
REBECCA WEYER, CITY CLERK

Winnebago Park Phase 1 Bids

Motion by Peterson, second by Pater, to approve awarding the base bid , alternate #2, and Alternate #5 to Gerke Excavating Inc. for the cost of \$620,555.30 for the Winnebago Park Phase 1 improvements and boat launch. Motion carried.

Resolution authorizing a change in the 2022 City of Tomah Position count by the abolishment of 1 full time Park and Recreation Maintenance Positions and the creation of 2 additional part time Park and Recreation Maintenance Workers

Motion by Kiefer, second by Peterson, to approve the Resolution authorizing a change in the 2022 City of Tomah Position count by the abolishment of 1 full time Park and Recreation Maintenance Positions and the creation of 2 additional part time Park and Recreation Maintenance Workers. Motion carried.

RESOLUTION NO. 2021-11-16-48

A RESOLUTION AUTHORIZING A CHANGE IN THE 2022 CITY OF TOMAH POSITION COUNT BY THE ABOLISHMENT OF 1 FULL TIME PARK MAINTENANCE POSITIONS AND THE CREATION OF 2 ADDITIONAL PART TIME PARK MAINTENANCE POSITIONS

WHEREAS, the Common Council of the City of Tomah hereby authorizes a change in the 2022 City of Tomah position count by the abolishment of one full time Park Maintenance Worker effective approximately January 1, 2022, and

WHEREAS, the Common Council of the City of Tomah hereby authorizes the creation of 2 additional part time Park Maintenance Workers, and

WHEREAS, the Common Council of the City of Tomah establishes the Park Maintenance wages as Grade H with benefits as defined in the City of Tomah Personnel Manual Policy, and

NOW, THEREFORE BE IT FURTHER RESOLVED that the City of Tomah Common Council does hereby authorize a change in the 2022 City of Tomah Position Count by the abolishment of the on full time Park Maintenance position and hereby authorizes the creation of 2 additional part time Park Maintenance positions as described above

Dated this 16th day of November, 2021.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

Resolution for American Rescue Plan Act Funds to Assist with the City's General Fund Due to Lost Revenue from Lost Net New Construction

Motion by Kiefer, second by Yarrington, approve the Resolution for American Rescue Plan Act Funds to assist with the City's General Fund Due to Lost Revenue from Lost Net New Construction. Motion carried with two negative votes (Pater and Koel)

RESOLUTION 2021-11-16-49

RESOLUTION FOR AMERICAN RESCUE PLAN ACT FUNDS FOR THE CITY'S 2022 ANNUAL BUDGET DUE TO LOST REVENUE FROM NET NEW CONSTRUCTION DECLINE

WHEREAS, 2020 dealt with the World-Wide Pandemic known as COVID-19; and

WHEREAS, to combat the pandemic response the United States Government passed the American Rescue Plan Act (ARPA), which supplied all communities with financial resources to aid in the recovery efforts; and

WHEREAS, Department Directors met throughout 2021, narrowed down the potential projects, attended ARPA focused training and research, and ensured that each of the items on the list qualified for ARPA funds to be used; and

WHEREAS, this project meets ARPA funding criteria (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, non-entitlement unit of local government, or county due to the Coronavirus Disease 2019 (COVID-19) public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, non-entitlement unit of local government, or county prior to the emergency; and

WHEREAS, this specific project was not originally discussed among the Department Directors, but was discovered during the 2022 Annual Budget discussions, which thereby necessitated the use of ARPA funds to sustain the services provided to the City's residents, businesses, and visitors (tourists) have become accustomed to; and

WHEREAS, on Monday, October 25, 2021 Council moved to approve the City's 2022 Annual Budget during its annual budget meetings to bring forward ARPA funds to assist the City's General Fund revenue short fall, which the calculation sheet and supporting documentation are attached to this resolution;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the ARPA expenditure of up to \$106,700.00 for the City's 2022 Annual General Fund revenue reduction due to COVID-19.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 16th day of November, 2021.

MIKE MURRAY, MAYOR

ATTEST:

REBECCA WEYER, CITY CLERK

Resolution for American Rescue Plan Act Funds for the City's New Website to Increase Citizen Engagement, Transparency, and Improved Access

Motion by Kiefer, second by Pater, to approve the Resolution for American Rescue Plan Act Funds for the City's New Website to Increase Citizen Engagement, Transparency, and Improved Access Motion carried.

RESOLUTION 2021-11-16-50
RESOLUTION FOR AMERICAN RESCUE PLAN ACT FUNDS FOR THE CITY'S NEW WEBSITE TO INCREASE CITIZEN ENGAGEMENT, TRANSPARENCY, AND IMPROVED ACCESS

WHEREAS, 2020 dealt with the World-Wide Pandemic known as COVID-19; and
WHEREAS, to combat the pandemic response the United States Government passed the American Rescue Plan Act (ARPA), which supplied all communities with financial resources to aid in the recovery efforts; and
WHEREAS, Department Directors met throughout 2021, narrowed down the potential projects, attended ARPA focused training and research, and ensured that each of the items on the list qualified for ARPA funds to be used; and
WHEREAS, this project meets ARPA funding criteria (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; and
WHEREAS, on Tuesday, October 19, 2021 Council moved to approve the City's website redesign to improve communication with residents, visitors and businesses within the City, which further aids to ensure improved transparency and better access to City functions without having to physically access City Hall or other Departments;
NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the ARPA expenditure of up to \$20,000.00 for the City's new website, with the provider to be determined by City Clerk Becki Weyer with a report to Council on the selected provider.
PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 16th day of November, 2021.

ATTEST: _____
MIKE MURRAY, MAYOR

REBECCA WEYER, CITY CLERK

Resolution for American Rescue Plan Act Funds for the City's Public Safety Department's Acquisition of an All-Terrain Vehicle/Utility Vehicle to Improve Emergency Services & Response Time for Recreational Users in Limited Access Areas

Motion by Koel, second by Peterson, to approve the Resolution for American Rescue Plan Act Funds for the City's Public Safety Department's Acquisition of an All-Terrain Vehicle/Utility Vehicle to Improve Emergency Services & Response Time for Recreational Users in Limited Access Areas. Motion carried.

RESOLUTION 2021-11-16-51
RESOLUTION FOR AMERICAN RESCUE PLAN ACT FUNDS FOR THE CITY'S DEPARTMENT OF PUBLIC SAFETY'S ACQUISITION OF AN ATV/UTV FOR EMERGENCY RESPONSE CAPABILITIES IN REMOTE AND RESTRICTED ACCESS LOCATIONS

WHEREAS, 2020 dealt with the World-Wide Pandemic known as COVID-19; and
WHEREAS, to combat the pandemic response the United States Government passed the American Rescue Plan Act (ARPA), which supplied all communities with financial resources to aid in the recovery efforts; and
WHEREAS, Department Directors met throughout 2021, narrowed down the potential projects, attended ARPA focused training and research, and ensured that each of the items on the list qualified for ARPA funds to be used; and
WHEREAS, this project meets ARPA funding criteria (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; and
WHEREAS, during COVID-19 local tourism dramatically increased the usage of trails and paths, with some locations being in remote and hard to reach normally or in an emergency, which was due to restricted travel and gatherings, thereby creating a higher demand on recreational opportunities for families and individuals, of which walking and hiking saw a dramatic increase; and
WHEREAS, the Department of Public Safety received a Wisconsin Department of Natural Resources Forest Protection Grant in the amount of \$10,000 to acquire an ATV/UTV with certain equipment for remote emergency responses; and
WHEREAS, on Tuesday, October 19, 2021 Council moved to approve the City's Department of Public Safety, which is comprised of the Fire Department and Ambulance Services, to assist with the acquisition of an ATV/UTV with appropriate emergency medical and firefighting needs;
NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the ARPA expenditure of up to \$30,000.00 for the City's Department of Public Safety's acquisition of an ATV/UTV with the appropriate and necessary emergency response additional equipment.
PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 16th day of November, 2021.

ATTEST: _____
MIKE MURRAY, MAYOR

REBECCA WEYER, CITY CLERK

American Rescue Plan Act Project Item: Tourism Lost Revenue for the Conventional & Visitor's Bureau and Parks and Recreation

Motion by Pater, second by Peterson, to approve the use of ARP funds due to lack of lost revenue of room tax and tourism, in the amount of \$75,000 to be allocated to the Chamber/CVB, and \$249,835.48 to be allocated to the Parks and Recreation department for use on projects at Recreation Park. Motion carried.

Franklin Street Easement Proposal

Motion by Kiefer, second by Yarrington, to approve the lease agreement between the City of Tomah and the Tomah Area School District for the use of Franklin Street to alleviate parking issues at the Lemonweir School district with the necessary changes needed to update the lease document. Motion carried.

Motion by Kiefer, second Yarrington, to authorize the easement with updated information on the lease agreement. Motion carried.

Storm Sewer Easement for King Ave Project

Motion by Peterson, second by Pater, to approve the easement and waiver of for Christ Divyak/DS Dwellings LLC. Motion carried.

Request for Purchase of Badger Books Election Machines

Motion by Pater, second by Kiefer, to approve the payment of \$12,131 for the purchase of Badger Books from account 01-57190. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Koel, second by Pater, to approve the Resolution Authorizing the payment of Monthly Bills. Motion carried.

RESOLUTION NO : 2021-11-16-52

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2021	\$176,073.76	Check #'s:	131065-	131184
2. Payroll:		\$241,778.86	Dir Dep #'s:	9293839-9294077	
3. Wire/ACH Transfers:		\$115,855.95			
4. Invoices:		\$324,986.20		131203-131254	
Total:		\$858,694.77			

Mayor

Clerk

Requested by: Finance Department
Submitted by: Committee of the Whole
November 16, 2021

ADJOURN

Motion by Kiefer, second by Pater, to adjourn. Motion carried. Meeting adjourned at 8:15 p.m.

Adam Gigous, City Council President

Attest: Rebecca Weyer, City Clerk