

MINUTES FOR COMMITTEE OF THE WHOLE

A Committee of the Whole meeting was held on **Monday, March 14, 2022 at 6:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. Council President Adam Gigous called the meeting to order at 6:30 p.m. Present: Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Mitchell Koel, Lamont Kiefer, Nellie Pater, and Dean Peterson, Michael Murray. Absent: None. Also Present: City Treasurer Molly Powell, City Clerk Becki Weyer, Director of Public Works Kirk Arity, Building Inspector Shane Rolff, Parks and Rec Director Joe Protz, Public Safety Director/Fire Chief Tim Adler, Police Chief Scott Holum (remote), and Assistant Police Chief Eric Pedersen. Greg Hagen videotaped the meeting. All motions are unanimous unless otherwise noted. Members of the public were able to access the meeting via the following Zoom Link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz0>

APPROVAL OF THE MINUTES:

Motion by Yarrington, second by Kiefer, to approve the minutes from February 14, 2022. Motion carried.

REPORTS:

City Clerk

Weyer gave an update and provided a monthly report on the clerk's office. She gave an update on the April 5 election. Website development is going well. The April meeting will also be the city's annual organizational meeting.

Treasurer

Powell presented the February 2022 Cash and Investments Report. January financials are not yet available due to audit preparation. The audit will be starting next week. Auditors will be in-house for approximately two weeks. Finishing up March 31st tax installments and pet licenses are also due at the end of the month. Traffic has been heavy in the office. Motion by Zabinski, second by Yarrington, to recommend the Council approve the February 2022 Cash and Investments Report. Motion carried.

Parks & Recreation

Protz provided a written report and covered the highlights with the Committee of the Whole. The outdoor skating rink is officially closed. Power has been installed in the Boy Scout cabin. They will be starting the Winnebago project over the next couple weeks. The playground will be closed at certain times, information will be posted on the Park and Rec Facebook page and the City website. Spring program signup has begun. Gerke Excavating will be digging at the Aquatic Center to research leaks and issues at the pool.

Public Works & Utilities

Dir. Arity provided a written Public Works and Utilities Director Report.

Street: The salt shed has been filled. About 100 people came to the informational meeting for ET project. The project was slated for 2023, but we are pursuing grant money, and that project will likely not occur until 2024 or 2025. The public works website has added information regarding the 2024 project for lights. Sewer: Operations are normal. The department is working on tune-ups and helping the Street department thaw storm sewers.

Water: Operations are normal, and they are busy with year-end reporting.

Lake: Next meeting will be March 24th at 5:00 p.m. Two trees were removed from the shore.

Police Department

Chief Holum is on vacation but appeared via Zoom to give a recap of his monthly report for February. Holum covered the plan for potential upcoming retirements. During the Freedom convoy the department was busy with traffic control, and there were minimal to no interruptions. The Annual K-9 golf outing

will be July 8th. They are collecting switches and old telephones that will be sold on a Wisconsin surplus public auction website.

GENERAL:

The Special Beer and Wine permit application agenda items were moved up during the meeting to allow for John Shuck who appeared on behalf of the Monroe County Support Services to petition the Council to allow for public alcohol consumption on the entire premises vs. the areas generally granted by the alcohol licenses and determined by ordinance. Chief Holum agreed that granting the license for the entire premise on the temporary dates will likely not negatively affect issues with public drunkenness at the event.

Special Beer & Wine Permit Application for Monroe County Support Services for Monroe County Fair July 27-31, 2022

Motion by Koel, second by Pater, to recommend the Council approve the Special Beer and Wine permit for the Monroe County Support Services for the Monroe County Fair on July 27-31, 2022. This would include allowing the beer to be consumed and sold in the midway, anywhere in the fenced in area at the fairgrounds other than the restricted barn areas. Motion carried.

Special Beer & Wine Permit Application for Monroe County Support Services for Budweiser Dairyland Super Nat'l Truck & Tractor Pull June 22-25, 2022

Motion by Yarrington, second by Zabinski, to recommend the Council approve the Special Beer and Wine Permit application for the Monroe County Support Services for the Truck and Tractor pull on June 22-25th 2022. This would include allowing the beer to be consumed and sold in the midway, and anywhere in the fenced in area at the fairgrounds during the event. Motion carried.

Update of Permit Fee Schedule--Addition of listed fee for Fire Alarm & Fire Suppression systems

The City of Tomah Permit fee schedule was updated to include fire alarm systems and fire sprinkler suppression systems under the commercial construction section and is being submitted for approval. Motion by Kiefer, second by Koel, to recommend the Council approve the update to the permit fee schedule as presented. Motion carried.

Designation of Fire Department Fees associated to Fire Suppression/Alarm permits

The City has collected Fire Department fees in the past for these type of permits. Recently, the permit fee process has been revisited and the fee structure has been updated. Rolf requested the council approve that the fees go back to the Fire Department to help offset future training and software upgrades. Motion by Yarrington, second by Koel, to recommend the Council approve that Fire Suppression/Alarm permit revenues be returned to the Fire Department. Motion carried.

Ordinance Amending Section 28-80 regarding Discharge of Firearms

The North American Squirrel Association leases City owned land near the TPD range and the Waste Water Treatment Plant. NASA has requested to use the land for shotgun hunting turkey on the leased land. The Public Works and Utilities Commission is recommending this use as requested. Chief Holum informed the Committee the Police Department does not have concern regarding public safety on this agenda item. Motion by Kiefer, second by Peterson, to recommend the Council adopt the Ordinance Amending section 28-80 regarding Discharge of Firearms. Motion carried.

Morgan Stanley Lease Renewal

The SET recommends the renewal of the Morgan Stanley lease for a 9-month term ending April 30, 2023 at a rate of \$1,177 per month. Motion by Kiefer, second by Zabinski, to recommend the Council approve the lease renewal as presented. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Kiefer, second by Glynn, to recommend the Council approve the resolution authorizing the payment of monthly bills in the amount of \$4,335,776.64. Motion carried.

Request for ARPA Funds Allocation for LED Crosswalk Signs

Chief Holum requested the Committee approve the purchase of LED Crosswalk signs in four places in the City to enhance the safety of pedestrians. There was some discussion regarding other areas of the city that could benefit from additional cross walk signs. Holum presented a quote and requested the approval of \$50,000 in ARPA funds to purchase the LED Crosswalk signs. Motion by Koel, second by Pater, to recommend the Council approve the use of ARPA funds in the amount of up to \$50,000 for new LED Crosswalk signs. Motion carried.

ADJOURN

Motion by Kiefer, second by Peterson, to adjourn. Motion carried. Meeting adjourned at 7:21 p.m.

Respectfully Submitted,

Rebecca Weyer

To be approved April 18, 2022