**Ambulance Commission**

**Meeting Minutes: July 27, 2023**

Date/Location of Meeting: July 27, 2023, Public Safety Building

Members in Attendance: Joyce Stenklyft, Kerwin Greeno, Rick Murray, Sandra Vierck, Jerry Steele, and Richard Yarrington.

Members Absent: Brede Sorenson

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, Public Safety Administrative Assistant Christi Anderson and Howard Hanson, Town of Tomah Chairman

Meeting called to order at 5:00 PM

* **Approve Minutes:** Motion made by Joyce Stenklyft, second by Sandra Vierck to approve the **April 27, 2023,** meeting minutes. Motion carried.
* **Persons Desiring to be Heard:** None.
* **Director’s Report:** 
  + Staffing
    - We are currently down two full-time paramedics.
    - We are continuing to receive applications for full-time and part-time positions and looking to hire in both positions.
  + Building Update
    - Project update was given.
    - We started the move in process in the middle of June.
    - Starting to finish all of the projects.
  + Vehicle Update
    - Unit 269 periodically shuts off, found out to be an issue with the fuel pump. After getting it back, discovered the issue was with the transmission, we are not going to fix it. Unit 269 will be re-mounted in the near future.
  + Monthly statistics and invoices presented for June 2023.
    - **See Attached Director’s Report.**
  + Motion made by Rick Murray, second by Richard Yarrington to approve the Director’s Report. Motion carried.
* **Discussion and action of providing service to the Village of Camp Douglas in 2024:** Camp Douglas approached Tomah Area Ambulance Service regarding the take over of Camp Douglas ambulance and surrounding villages. Discussions were had with the Village Clerk; Tomah Area Ambulance could take over the Village of Camp Douglas but not all surrounding townships.

Motion made by Richard Yarrington, second by Joyce Stenklyft to take over the Village of Camp Douglas at the standard rate and to take it to the City Council for approval. Motion approved.

* **Discussion of Union ratification for next contract:**

Negotiations start in early August.

* **Discussion and action for 2024 Per-capita rate:**

Per-capita was discussed and will be determined at the August annual meeting.

* **Adjournment:**

Motion made Joyce Stenklyft, second by Sandra Vierck to adjourn the meeting.

Meeting adjourned at 6:29 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson

Minutes Typed By: Public Safety Administrative Assistant Christi Anderson

Respectfully Submitted

Public Safety Director Tim Adler