



Fire Chief Tim Adler
Public Safety Director

Adam Robarge, CCTP
Deputy EMS Chief

Ambulance Commission

Meeting Minutes: October 26, 2023

Date/Location of Meeting: October 26, 2023, Public Safety Building

Members in Attendance: Joyce Stenklyft, Kerwin Greeno, Sandra Vierck, Jerry Steele, and Richard Yarrington.

Members Absent: Brede Sorenson and Rick Murray

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, and Public Safety Administrative Assistant Christi Anderson

Meeting called to order at 5:04 PM

- **Approve Minutes:** Motion made by Richard Yarrington, second by Joyce Stenklyft to approve the **August 31, 2023**, meeting minutes. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
 - Staffing
 - We hired one full-time paramedic and one full-time Basic EMT.
 - Building Update
 - Project update was given.
 - Working on small issues to be fixed and overhead paging system to be installed.
 - Vehicle Update
 - Unit 269 will be re-mounted in the near future.
 - Normal wear and tear on the units (tires, brakes, and oil changes)
 - Quarterly mileage report on the units requested.
 - Monthly statistics and invoices presented for September 2023.
 - **See Attached Director's Report.**
 - Motion made by Sandra Vierck, second by Kerwin Green to approve the Director's Report. Motion carried.
- **Review the proposed 2024 budget.**
 - Proposed budget information presented and discussed. Will need approval by City Council, no further action taken.



- **Adjournment:**
Motion made Joyce Stenklyft, second by Sandra Vierck to adjourn the meeting.

Meeting adjourned at 6:15 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson
Minutes Typed By: Public Safety Administrative Assistant Christi Anderson

Respectfully Submitted

Public Safety Director Tim Adler