

The Tomah Public Library Board of Trustees
Regular Meeting April 13, 2023

1. **Call to Order:** Meeting is called to order at 4:31 pm. In attendance: Dr. Paul Skofronick, Marge Gigous, Sue Wandschneider, Emily Brach, Suzzane Baker-Young, Candice Ziems, and Library Director Irma Keller.
2. **Adjourn to Closed Session:** Dr. Skofronick moves to adjourn to closed session. Unanimous vote, motion passes. Discussion and review of Library Director pursuant to State Statue 19.851(1)(c).
3. **Reconvene to Open Session:** Motion by Dr., Skofronick to return meeting to open session. Unanimous vote, motion passed. Motion by Dr. Skofronick to approve provided evaluation of Library Director Keller as written. Second by Emily Brach. Unanimous vote, motion passed.
4. **Approval of Minutes:** Motion by Emily Brach to approve minutes of previous meeting as written. Second provided by Sue Wandschneider. Unanimous vote, motion passed.
5. **Approval of Bills, Financial Report:** Report by Director Keller. Motion by Marge Gigous to approve financial report. Second by Candice Ziems. Dr. Skofronick abstains. Motion passed.
6. **Public Communication:** None
7. **Old Business:**
 - a. **Status: Outdoor sign:** Update by Director Keller. Installation of electrical in progress. Sign installation this week. Director Keller to meet with sign company for tutorial.
Director Keller provided board with quote for extended warranty. Motion by Marge Gigous to approve purchase of extended warranty at approximately \$3,400 with funds from Krukar Trust. Second by Emily Brach. Unanimous vote, motion passed.
 - b. **Status: Foundation:** Update by Director Keller. City sent contractor to look at front steps.
8. **New Business:**
 - a. **Sidewalk in front of the Monroe Street entrance:** Director Keller reports concern with condition of sidewalk leading to the Accesible Entrance. Discussion ensues. Motion by Dr. Skofronick to allow Director Keller to seek bids for sidewalk improvement. Second by Sue Wandschneider. Unanimous vote, motion passed.
 - b. **Adult Department update:** Update by Director Keller on participation of winter programming and plans for upcoming National Library Week.
 - c. **Children's Department update:** Report by Director Keller on recent changes in children's department, including addition of new material to non-ficton section.
 - d. **Lawn care at the Library:** Director Keller reports difficulties with a volunteer.
9. **Adjourn:** Motion made and seconded to adjourn meeting. Unanimous vote, motion passed. Meeting adjourned at 5:18pm.