

LONG RANGE PLANNING COMMITTEE

September 20, 2017

MEETING NOTICE

A Long Range Planning Committee Meeting will be held on **Tuesday, September 26, 2017, at 5:30 p.m.** in the Municipal Center Council Chambers 819 Superior Ave., Tomah, WI.

AGENDA

1. Call to Order – Roll Call
2. Review and Approval of August 31 and September 13, 2017 Meeting Minutes
3. Discussion of Downtown Information Center
4. Review of Certificate of Appropriateness Process
4. Administrative Updates
5. Set Next Meeting Date
6. Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact JoAnn Cram, City Clerk, 819 Superior Avenue, Tomah, WI 54660.

Tomah Long Range Planning Committee Minutes

The City of Tomah Long Range Planning Committee met in Special session on Wednesday, September 13, 2017 in the council chambers at City Hall, 819 Superior Ave., Tomah, WI.

Call to Order/Roll Call: Chairperson Eric Prise called the meeting to order at 5:30 p.m.

Members present: Nellie Pater, Tina Thompson, Pam Buchda, Tony Farmer, Eric Prise, Joanne Westpfahl, Travis Scholze, and Jeff Holthaus. Absent: Steve Peterson, Pete Reichardt. Quorum present. Also in attendance: City Administrator Roger Gorius, City Building Inspector Shane Rolff, Public Works and Utilities Director Kirk Arity, and Lamont Kiefer.

Review of Certificate of Appropriateness for Rick's Certified Auto at 701 Superior Avenue.

Rick and Denise Cox have submitted a Certificate of Appropriateness for a remodel of their building at 701 Superior Avenue. Mr. and Mrs. Cox and their contractor Tim Lawrence were present to discuss their proposed plan. As designed, 26% of the front façade will be covered with metal siding, however downtown design standards limits the amount of metal on the front facade to 25%. Additionally the proposed roof/canopy projection is designed to be 9'3" above the sidewalk which is 7" lower than the design standards allow.

They are requesting a 35 square foot (1%) waiver for metal siding and a 7" height waiver to allow for a 9'3" overhang.

Motion by Holthaus, second by Thompson to approve the Certificate of Appropriateness as submitted. Motion passed without negative vote.

Adjourn: Motion by Thompson, second by Farmer to adjourn. Motion passed without negative vote. Meeting adjourned at 6:03 p.m.

Respectfully submitted by: Diane Webster

Tomah Long Range Planning Committee Minutes

The City of Tomah Long Range Planning Committee met in regular session on Thursday, August 31st, 2017 in the council chambers in City Hall, 819 Superior Ave., Tomah, WI.

Call to Order/Roll Call: Chairperson Eric Prise called the meeting to order at 5:30 p.m.

Members present: Nellie Pater, Pam Buchda, Tony Farmer, Eric Prise, Joanne Westpfahl, Travis Scholze, and Jeff Holthaus. Quorum present. Absent: Steve Peterson, Pete Reichardt, and Tina Thompson. Also in attendance: City Administrator, Roger Gorius, City Building Inspector, Shane Rolff, Andrew Bremer, MSA, and members of 3rd Gen., LLC.

Review and Approval of July 25, 2017 Minutes: Motion by Joanne Westpfahl, seconded by Jeff Holthaus, to approve the July 25, 2017 meeting minutes. Motion passed without negative vote.

Summary overview of 3rd Gen Construction Project: 3rd Gen., LLC gave an overview summary of the site plan/floor plans for the new construction. Jay Gerke presented to the LRPC, along with the Planning Commission.

This will be the first project subject to the Downtown Master Plan. 3rd Gen, LLC is looking for Certificate of Appropriateness. A memo with all changes/requirements was handed out to the committee members.

Review and Consideration of a Certification of Appropriateness, under Sec. 52-42, of the City's zoning code, for 3rd Gen, LLC Development Project, located at 804 Superior Ave.: Motion by Tony Farmer, seconded by Pam Buchda, to approve the Certificate of Appropriateness, as long as all changes outlined in the memo are followed and presented to City staff for approval. Motion passed without negative vote.

Administrative Updates: The City has been working with Tomah Memorial Hospital and DOT, preparing for reconstruction of roads. The City is also dealing with the DNR on wetlands that will be disturbed during the reconstruction of roads. Eric Prise spoke on behalf of Tina Thompson and the Tomah Memorial Hospital HR staff, asking all businesses that receive a survey in mail, to please take the time to fill it out and send back.

Next Meeting Date: September 26th, 2017 at 5:30 p.m.

Adjourn: Motion by Jeff Holthaus, seconded by Travis Scholze, to adjourn. Motion passed without negative vote. Meeting adjourned at 6:30 p.m.

Respectfully submitted by: Samantha Keene – Public Works and Utilities Bookkeeper