

## LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee met in regular session on Tuesday, August 27, 2019 at 5:30 p.m. in the Municipal Center Council Chambers, 819 Superior Ave., Tomah, WI.

**Call to Order – Roll Call:** Chairman Travis Scholze called the meeting to order at 5:30 p.m. Members present: Shawn Zabinski, Jeff Holthaus, Pete Reichardt, Travis Scholze, Tina Thompson, Joanne Westpfahl, and Remy Gomez. Absent: Mike Murray and Steve Peterson. Quorum present. Also in attendance: Building Inspector/Zoning Administrator Shane Rolff, City Administrator Roger Gorius, and City Clerk JoAnn Cram.

**Approval of June 25, 2019 Minutes:** Motion by Zabinski, second by Reichardt to approve the minutes of the June 25, 2019 meeting. Motion passed without negative vote.

**Application for Sign Permit – Union Bank of Sparta, 1301 Superior Avenue:** Pica Grove DBA Union Bank of Sparta-Tomah Branch has applied for a sign permit for Union Bank Tomah at 1301 Superior Avenue. There will be three signs located on the premise; (1) a monument sign perpendicular to Superior Avenue, (2) a building front letter sign facing Superior Avenue, and (3) a wayfinding ground sign perpendicular to West Council Street. The specs meet the Downtown Sign standards as well as the sign regulations.

Motion by Reichardt, second by Holthaus to approve the application for a sign permit as presented by Pica Grove DBA Union Bank of Sparta-Tomah Branch at 1301 Superior Avenue. Motion passed without negative vote.

**Administrative Updates:** Building Inspector Rolff advised that Duane Eppers has taken out an application to do some updates on the Superior Restaurant. He is renovating the outside of the building and is coordinating his work with the City's downtown public restroom facility located next door. City Administrator Roger Gorius informed the board of the following updates: The hospital deadlines continue to be a main priority. The street lights are in the process of being installed. The goal is to have them installed so the salt shed can be freed up before the winter season. There have been inquiries on several vacant properties in the city and the possibility of receiving funding for various projects from the TID funds. Department heads are working on the budget. Joe Protz held a public meeting earlier this week and presented a Master Plan for a new concept/design of Winnebago Park which is in the very beginning stages.

**Next Meeting Date:** September 24, 2019.

**Adjournment:** Motion by Thompson, seconded by Gomez to adjourn. Motion passed without negative vote. Meeting adjourned at 5:44 p.m.

Respectfully submitted by:

City Clerk JoAnn Cram