

MEETING MINUTES - CITY OF TOMAH

A meeting of the **Parks & Recreation Commission (PRC)** for the City of Tomah was held on Monday the 23th day of Sep 2019 at 5:45 p.m., at Winnebago Park Shelter following a public open house regarding Winnebago Park Master Plan.

The following members were present: Oak Moser, Dir. Joe Protz, Lamont Kiefer, Donna Evans, Jared Tessman, Bruce Peth, Dustin Powell

The following members were absent: Tess Saunders, Shirley-Galstad-Roh

Please file a copy of your board or commission meeting minutes with the City Clerk's office within three (3) days after your meeting was held so that copies can be made and distributed to the alderpersons.

Others present:

Roger Gorius, John Rusch, Kirk Arity

Act on Minutes of regular meeting. A motion by Evans to accept the minutes of the Aug 26, 2019 regular meeting, second by Kiefer. All ayes. Motion carried.

Boy Scout Cabin update/recommendation: CBS2 prepared and has presented a slide show to the Historic Preservation Committee. The presentation covered conditions, a review of any documentation to establish historic significance, response from discussion with the State Historic Society, and proposed different directions for returning the site to useable condition (preservation, rehabilitation, restoration, or reconstruction. Recommendations from a meeting between CBS2 and the Historic Preservation Committee included: operating the Cabin as a seasonal facility, adding a new roof, making log repairs, removal of the attached storage shed, create access around the Cabin, continue to keep water and sewer in the building, add interior counter are for catering use, improve air ventilation. Dir Protz has asked CBS2 to provide a ballpark cost to present to the City Council during the budget workshop. Dir Protz has requested that \$50,000-\$100,000 be designated for this project and to evaluate whether any Cabin project is eligible to be included as TID funding. Much discussion took place regarding the costs of needed repairs, what future use may be, the historical significance, etc... Motion by Tessman, second by Evans to have CBS2 complete a budget estimate for the recommended repairs only at this time. Three ayes (Tessman, Evans, Kiefer), two nays (Moser, Peth), motion carried.

Winnebago Park Master Plan review: The PRC reviewed the updated plan proposals. How to break an approved plan into phases and how it may be funded was reviewed. Dir Protz has requested \$300,000 be designated towards a "phase one" of the project. The project would be considered in three phases.

1. Work along Brandon St to the boat launch, parking and playground areas
2. Working clockwise from phase 1 around the Park to the Pavilion, peninsula, and restrooms
3. Lagoon area and new shelter

John Rusch addressed the PRC regarding the proposed finished condition of the shoreline in the Park. Rusch spoke about the plant life, bees, Monarch butterflies, and other animal and bug life, along with the various plants and

foliage along the shoreline and its natural beauty. The current rip rap may need to be addressed if the shoreline is cut clean from plant life. It was also noted that geese seem to congregate in areas where the shoreline is "clean" because of easy access up onto the land. The Lake Committee would like input on the final shoreline conditions prior to making changes to the shoreline.

Motion by Peth, second by Moser, to have CBS2 make a final detailed cost estimate for City Council 2020 budget consideration (anticipated to be approx. \$300,000), removal of the lagoon water future from the plan, with the addition of the two alternate modifications regarding parking, and that final shoreline conditions are TBD with Lake Committee input. All ayes, motion carried.

Recreation Park Improvement and Agreement with Town and Country Engineering:

Dir Protz reviewed the previously proposed Rec Park grounds improvement plan and updates. Preliminary and final design costs are estimated to be \$68,000. Dir Protz requested \$750,000 be budgeted for the completion of this project. The project will be funded through (and limited to) 1% room tax (1% of the 2% that was used to fund the DNR building renovations) that is designated towards Rec Park improvements.

Motion by Moser, second by Peth, to approve Dir Protz work with Town and Country Engineering for engineering work and final cost estimate, and recommend that City Council fund the recommended improvements to the grounds at Rec Park as proposed. All ayes, motion carried.

Tomah Badger 5 Outdoor Ballfield Complex: Dir Protz reviewed the most recent proposed layout for this new ballfield complex on Flare Ave. Dir Protz has requested \$500,000 be budgeted by the City to fund phase 1 of the project which includes 4 ball fields, bathroom/concession facility, parking lot and walkway to fields. Gerke's excavating will donate work up to the value of what the City paid for the property.

Motion by Peth, second by Evans, to recommend the City Council consider \$500,000 for phase one of the new ballfield project. All ayes, motion carried.

2020 Park and Rec Capital Improvement 5-year plan: Dir Protz reviewed the 5 year plan, and specific 2020 budget request projects. This is a "working project plan" that is reviewed and updated annually. Projects can be removed, and additions made.

Motion by Kiefer, second by Peth, to approve the 5-year plan as proposed. All ayes, motion carried.

Parks and Rec Program Report: Dir Protz reviewed the monthly 2019 Park and Rec Program report. Fall programs are underway, the Aquatic Center is closed.

Other Affairs:

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Motion by Peth, to adjourn, second by Evans. All ayes, motion carried. Meeting adjourned at 7:18PM.

Next regular monthly meeting to be held Monday, Oct 28, 2019, 5:45PM, at the City Hall Council Chambers.

Respectfully Submitted: Oak Moser

