

MEETING MINUTES - CITY OF TOMAH

A virtual meeting of the **Parks & Recreation Commission (PRC)** for the City of Tomah was held on Monday the 27th day of Apr 2020 at 5:45 p.m., Joe Protz hosted from City Hall.

The following members participated: Dir. Joe Protz, Lamont Kiefer, Donna Evans, Bruce Peth, Dustin Powell, Shirley Galstad-Roh, Jared Tessman, Tess Saunders, Oak Moser

The following members were absent:

Please file a copy of your board or commission meeting minutes with the City Clerk's office within three (3) days after your meeting was held so that copies can be made and distributed to the alderpersons.

Others present: Mark Nicholson, Josephine and Jim Piper

Act on Minutes of regular meeting. A motion by Moser to accept the minutes of the Feb 25, 2019 regular meeting, second by Evans, All ayes. Motion carried.

Farmers Market: As of this meeting date, the opening of the 2020 Market is delayed/suspended at Gillett Park in accordance with the "safer at home" order. There has been some feedback from the community that the Market should be considered "essential". Possibly the Aquatic Center parking lot can be used for "drive up service". The State of WI recently has exempted Farmer's Markets from closing and mass gathering restrictions and UW has issued some guidelines and FAQ's that may serve us guidelines for farmer's markets. After much discussion about location, start date, foods and products that could be sold, etc... a motion was made by Kiefer, seconded by Evans to: permit the Farmer's Market to begin Saturday, May 2, on its regular schedule for the month of May, to be located in the Aquatic Center parking lot, to follow the current Tomah Farmer's Market guidelines for saleable items with the exception of no food trucks being permitted during this period of time, and adhering to the current state of WI social distancing guidelines, hand sanitizer is required to be available at each vendor table. All ayes, motion carried.

Lamont Kiefer also reviewed some feedback from 2019 participants. Of 32 registered vendors from 2019, 16 vendor feedback surveys were completed. Kiefer summarized the results stating that overall feedback was very positive. Having Councilman Kiefer present and actively involved had a positive impact on working through issues that arose. Some suggestions made included leveraging the TCOC website to promote the market and possibly generating some signage used to promote the market in and around Gillett Park. No action was taken from this update.

Winnebago Park Phase 1 Design: Dir Protz reviewed the Phase 1 design (includes boat ramp area, trail, restroom and other features). The \$300,000 that had been allocated for Phase 1 of Winnebago Park Plan has currently been removed from the 2020 bonding for projects, but funds are available to complete the construction designs and bid documents for Phase 1. There was discussion about the proposed trail and the route it may take, restroom facilities, modification/relocation of the existing road between the updated boat ramp and the peninsula area, additional green space between the road and the lake front, and other issues. No formal action was initiated. Dir Protz will continue to work on layouts and modifications

for review at future meetings.

Parks and Rec Program Report: Dir Protz reviewed the monthly 2020 Park and Rec Program report. For the most part, programs have been suspended/cancelled. All rentals are on hold or cancelled as a result of the "safer at home" and social distancing state guidelines. Park and Rec staff are cleaning, painting and maintaining assets, as much as possible.

Other Affairs:

- Councilman Lamont Kiefer will be leaving the PRC Board. Dir Protz and the Directors acknowledged and thanked Lamont Kiefer for his support, participation and work in promoting the entire Park and Rec system in the City of Tomah.

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Motion by Peth, to adjourn, second by Galstad-Roh. All ayes, motion carried. Meeting adjourned at 6:45PM.

Next regular monthly meeting to be held Monday, June 1, 2020, 5:45PM, hopefully at the City Hall Council Chambers.

Respectfully Submitted: Oak Moser